



Tidiness

Tibbs House prides itself on having a tidy, well-kept and well-organised environment. All boarders are expected to co-operate in this by maintaining high standards of personal dress, personal cleanliness and tidy personal spaces.

Each day, the boarder is to make his bed, remove all clothing from the floor, open all curtains and ensure that his bedroom/bunk area is in an immaculate condition. The following things are important to the adherence of this policy:

- Cubbies and drawers are to be kept tidy, closed and locked at all times
- Items are not to be left on the floor. Where unavoidable, such items should be neatly placed out of the main thoroughfare
- Beds are to be made every morning and inspections of a student's bed (and for Seniors, their desk) is made in the morning

Inspection occurs every morning at 8:20am (8am on Monday) and all boarders must have completed tidying their area before this time. During inspection, boarders are to stand by their bed and wait for the Duty Master.

Boarders should not leave for the weekend with their area in a mess as this proves a problem as the weekend wears on. During the weekend, informal inspections occur at approximately 9am and any boarder who has not tidied their area should be asked to do so.

Common areas and other shared facilities are the responsibility of every user to protect and keep clean, neat and tidy. There will be people who are rostered to clean these areas however all users should still tidy up after themselves. It is also important that the behaviour of boarders in these areas is appropriate and mature to avoid any unnecessary damage. This extends to appropriate use of language in these areas as well.

At the end of each term, a **Big Clean** occurs. This is an important part of the leaving process before boarders depart for the term break. Boarders must vacate and remove all of their belongings from their rooms at the end of each term. There will be a room provided for overseas students to store their gear during the holiday period.

During the Big Clean, the following jobs must be carried out by each boarder:

- Remove all items from room
- Floors vacuumed
- All surfaces wiped down
- Drawers/cubbies emptied
- Litter removed

All boarders must have their rooms signed-off by the Duty Master before they can go home. The Duty Master will ensure that all jobs listed above are completed and that the room/bunk area is in an appropriately clean state.