



Sign-outs and Exeats

All types of leave from Tibbs House – whether it is a quick sign-out to Mt Eden or a weekend exeat home to his parents – are permitted on the proviso that the boarder goes to the place they have stated. If a boarder breaks this trust in going to a different location it will be treated as a serious breach of his contract and disciplinary action will follow.

Boardingware

Tibbs House uses the student management system Boardingware. This is a cloud-based system that allows us to monitor our boarders' whereabouts as well as organise their weekends out. Parents as well as boarders can utilise this user-friendly system. Information on registering, logging in and using this system will be sent out at the start of the year.

Sign Outs

Sign outs are simply the locations where a boarder will be when they are not at Tibbs House. Typically, boarders will give their afterschool destinations to the Duty Master during the morning inspection. Boarders can change their originally stated destination by simply seeing the Duty Master immediately after School. Because we insist on face-to-face contact during this important procedure, boarders are not allowed to sign out other boarders. Boarders must return to the hostel by 5:30pm and it is crucial that all boarders sign in when they return to Tibbs House regardless of the time of their return or the nature of their sign out or exeat.

Favourite destinations for boarders after School include; Tibbs House, School, Newmarket or Mt Eden. There is no restriction on where they can go or how often they can go there but Masters will act on any untoward patterns they may notice. The only place boarders cannot sign out to is the City Centre.

Students who need an 'Early Sign Out' because they will be absent from the next day's inspection (eg: an early morning training) need to organise their sign out the night before.

Form 7 Sign Outs

Form 7 have the privilege of signing themselves out. Their options are limited to only "School", "Newmarket" or "Mt Eden" and any other destination that they may need will require them to sign out with the Duty Master as per normal.

With this freedom comes the expectation that they will behave appropriately not abuse this privilege. Should they do so, the privilege will be removed and the boarder could face further disciplinary action as a consequence.

Exeats

Exeats are like Sign Outs but they are for overnight periods when a boarder will not be at Tibbs House, eg: Camp Exeat, Sick Exeat, Late Exeat or Study Leave.

Online exeat applications using Boardingware must be submitted by Wednesday 6:30pm. This deadline is for both boarder and parent. In completing the online application, the boarder will indicate the destination, the contact details of their host, the form of transport to and from the destination, and their departure/return times.

Those that fail to meet the deadline of by Wednesday 6:30pm can still apply for an exeat but they need to submit a Late Exeat. All boarders receive one Late Exeat per term with the exception of Form 7, who receive two per term.

Boarders can exeat anytime from after School (typically) Friday until Sunday evening but they must return by 8:30pm. Parents should also be aware that the kitchen is not open (and no dinner is served) on the evening of return at the end of either a compulsory out or a term holiday.